

SOUTHEAST COMMUNITY COLLEGE

Chairperson Nancy Seim called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, November 19, 2019, at the Beatrice Campus, Jackson Hall, 4771 W. Scott Road, Beatrice, Nebraska.

ROLL CALL:

Present:

**Nancy Seim, Lincoln
Robert Feit, Lincoln
Kathy Boellstorff, Johnson
Dale Kruse, Beatrice
James Garver, Lincoln
Keith Hammons, Weeping Water
Edward Price, Lincoln
Lynn Schluckebier, Seward
Ellen Weissinger, Lincoln
Kristin Yates, Lincoln
Linda Hartman, Faculty Representative
Addison Schramm, Beatrice Student Representative**

Absent:

None

Others Attending:

**Paul Illich, President
Rex Schultze, Legal Counsel
Derek Aldridge, Legal Counsel
Lynda Heiden, SCC Area**

Registered Visitors:

**Stu Osterthun, SCC Area
Bob Morgan, SCC Beatrice
Jose J. Soto, SCC Area
Shawna Herwick, SCC Area
Dennis Headrick, SCC Area
Bev Cummins, SCC Lincoln
Robin Moore, SCC Area
Bob Redler, SCC Faculty Association
Greg Adams, NCCA
Kathy Eitzmann, SCC Lincoln**

Chairperson Seim welcomed everyone to the meeting.

Chairperson Seim asked for a moment of silence as a tribute to Steve Ottmann, At Large District Board member, who passed away on Monday, November 11, 2019.

PUBLIC MEETING LAW COMPLIANCE STATEMENT

Chairperson Seim stated the public meeting notice had been published in the Lincoln Journal Star on Monday, November 11, 2019, as well as posted on the bulletin board in the Area Office and the website.

She indicated that the meeting is conducted according to the principles of the revised Robert's Rules of Order.

Chairperson Seim indicated that supplementary materials were available at the entrance of the room, along with a copy of the Open Meetings Law. A specific agenda item is reserved for Public Comment, #11. To testify during this time any member of the audience may approach the Board table. In general, oral testimony by individuals is limited to five minutes. Written testimony will also be accepted for the public record.

CONSENT AGENDA

- a. Action Item - Review Agenda; Move Action Items to Regular Agenda and/or Approve Consent Agenda Items**
 - 1) Approval of Agenda as Presented or Amended**
 - 2) Approval of Minutes of October 22, 2019 Regular Board Meeting**
 - 3) Approval and Ratification of Bills and Claims**
 - 4) Approval of Personnel Changes for College Administrative and Support Personnel**
 - 5) Approval of Hiring and/or Resignations of Instructional Staff**

Mr. Feit moved approval of the consent agenda. Seconded Mr. Garver.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Feit		
Garver		
Kruse		
Price		
Weissinger*	<u>Motion Carried</u>	
Boellstorff		
Yates		
Schluckebier		
Hammons		
Seim		

*Upon being called for their vote, the Board members listed below stated:

With regard to the Consent Agenda items for Bills and Claims, I abstain from the action with regard to the voucher number (listed below) and vote to approve all other bills and claims and all other Consent Agenda items.

Dr. Weissinger V071304, V0714393, V0715738, V0715739, V0717029

FINANCIAL REPORT

Dr. Illich reviewed the financial report for the period through October 31, 2019. He also reviewed the investment accounts.

Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses

Revenue:	Variance:	
Local Taxes	\$536,078	
Tuition	(\$411,442)	
Other	\$59,846	
State Aid	\$100,631	
Total Revenues	\$285,113	0.96%
Expenses		
Personal Services	(\$3,664,803)	
Operating	\$684,979	
Travel	(\$85,084)	
Equipment	\$1,073,354	
Total Expenses	(\$1,991,554)	-6.5%
Net Position	\$2,276,667	

FINANCIAL REPORT (continued)

The budget report ending October 31, 2019 showed:

Percentage of Budget year	33%
Percentage of Budget spent	30.9%
Percentage of Board budget spent	17.9%

Dr. Kruse moved acceptance of the financial report. Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Kruse		
Schluckebier		
Hammons		
Boellstorff		
Garver	<i><u>Motion Carried</u></i>	
Feit		
Yates		
Price		
Weissinger		
Seim		

BOARD MEMBER REPORTS

Board members reported attendance at the following:

Nebraska Chamber of Commerce Industries Breakfast (Blueprint Nebraska)

Dr. Weissinger
Dr. Illich

NCCA Annual Meeting

Dr. Weissinger
Mr. Feit
Dr. Kruse
Ms. Boellstorff
Mr. Schluckebier
Mr. Hammons (part of the meeting)
Ms. Hartman
Rev. Price

It was stated that it was an excellent, very informative meeting. Congratulations were extended to Outstanding Board Member recipient Bob Feit and Outstanding Administrator Dennis Headrick.

Mr. Garver stated that he had missed the October meeting and so is now reporting that he had attended ACCT.

BOARD TEAM REPORTS

Executive. Chairperson Seim stated the team met and set the agenda.

Finance & Facilities. Ms. Boellstorff reported the team met prior to the meeting and two projects were discussed: renovation for moving the Truck Driver Training Program to Milford, renovating the Ford Training Center, a \$1.4 million project; and converting the main restroom in the Eicher Center, which is a men's, and dividing it into a men's and a women's.

A facility construction progress report was handed out. A webcam view showed the progress made on the Diesel Tech building.

NCCA. Mr. Schluckebier reported that at the NCCA Board meeting they extended Greg Adam's contract, reviewed the budget; set February 24 as Legislative Day; and set the 2020 meetings.

PRESIDENT'S REPORT

Dr. Illich reported on and/or handed out information on the following:

- Contracts are being reviewed, specifically the vending contract
- Attended a presentation with the Young Republicans and Young Democrats
- Attended an event of the Lincoln Chamber Ambassadors

FACULTY ASSOCIATION REPORT

Mr. Redler reported on the following items

- Gene Haas Foundation has provided an additional \$12,000 for scholarships for students in the Precision Machining and Automation Program for the next two years. This is the second time the Gene Haas Foundation has provided funding for scholarships to SCC. A couple of years ago they gave \$15,000.
- Elmer Wessel has donated their track machines to the College, along with the patents, blueprints and rights to the product.
- Noted were some problem areas:

- Milford had classrooms a week ago that were extremely uncomfortable and did not foster student learning (classrooms in the same area varied from room temperature of 56 degrees to 88 degrees)
 - They've been hearing complaints about the cafeteria, about food availability and quality.
- The Faculty Association has set aside a memorial in honor of Steve Ottmann.

STUDENT ACTIVITIES REPORT

Addison Schramm reported on the activities of the Beatrice Student Senate and students. They have held a canned food drive, Halloween dance, Roca Berry Farm trip, Pink-Out Night for Cancer, a parade, made blessing bags for the homeless, Alcohol Awareness, Stuff the Bear, and stress relievers by bringing pets in.

Ms. Schramm will graduate in May with an Associate of Art degree and will go on to the LPN program. She came to SCC because she had a volleyball scholarship and wanted to attend a smaller college and feel part of a family. It was also closer to home, which is Omaha.

PUBLIC COMMENT

There was no public comment.

Administrative Presentation/Board Review

NCCA UPDATE & DUES

Greg Adams, Executive Director of NCCA, updated the Board on NCCA and legislative matters. He indicated the Governor is promoting a scholarship program. There is an interim hearing, LR 210, inquiring from all of higher education, what is needed to build a workforce. The lottery money to education sunsets this year. The part that will affect community colleges is the Nebraska Opportunity Grant and Gap Financing.

The legislative session this year is 60 days. LB 289 will be dealt with, which is the valuation of farmland being changed.

Mr. Adams indicated he was impressed with the roundtable used in this year's NCCA annual meeting, which was hosted by SCC.

Dr. Illich stated that NCCA dues invoice for 2020 has been received in the amount of \$63,648.63. Dues for 2019 were \$61,528.17. Approval is requested later in the meeting.

ROOM AND BOARD RATES

Amy Jorgens, Vice President of Student Services, reviewed potential room and board rates for 2020-21. She handed out a document titled, Housing Fees—Residence Hall Financing / Facilities Revenue Bonds, Series 2018.

***Chairperson Seim declared the Board in recess at 4:16 p.m.**

***Chairperson Seim declared the Board in regular session at 4:27 p.m.**

TUITION AND FEE RATES

Amy Jorgens, Vice President of Student Services, handed out and discussed, along with Dr. Illich, potential tuition and fee rates for 2020-21.

FIRE PROTECTION TECHNOLOGY PROGRAM CHANGES

Dr. Dennis Headrick, Vice President of Instruction, stated the reasons for the phasing out of the Fire Protection Technology Associate Degree program. He reviewed the shift in the needs of the local fire departments as well as other supporting data: declining enrollment from 2010-11 of 2222 credit hours to 517 in 2018-19 and declining FTE of 73.7 to 17.2 in same period, workplace changes, fewer full-time students, and more students dropping out.

National trends include: number of AAS programs declining as well as number of completers; and the program is most common in large cities. The Lincoln Fire Department runs their own academy. There is a need for more paramedics. Metro partners with Omaha Fire Department. Mid-Plains Community College has a program, but it is struggling.

There are two faculty that will be affected.

Discuss, consider and take all necessary action

NCCA DUES

NCCA dues for 2020 were presented earlier in the meeting. The invoice for dues is \$63,648.63.

Mr. Feit moved to authorize payment of NCCA dues in the amount of \$63,648.63 for the period January 1 – December 31, 2020. Seconded by Mr. Garver.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Feit		
Garver		
Kruse		
Price		
Weissinger	<u>Motion Carried</u>	
Boellstorff		
Yates		
Schluckebier		
Seim		

FIRE SAFETY AND STUDENT AFFAIRS RENOVATION – LINCOLN CAMPUS

Discuss, consider and take all necessary action with regard to approving and adopting the Program Statement for Building Master Plan, Phases 2 & 3: Student and Academic Support for the 8800 “O” Street Lincoln Campus.

MOTION REGARDING PROGRAM STATEMENT FOR BUILDING MASTER PLAN, PHASES 2 & 3: STUDENT AND ACADEMIC SUPPORT (LINCOLN CAMPUS)

Ms. Boellstorff moved that the Board of Governors of the Southeast Community College Area should and does hereby approve and adopt the Program Statement for Building Master Plan, Phases 2 & 3: Student and Academic Support, relating to the 8800 “O” Street Lincoln Campus, in the form attached to this Motion and on file with official SCC records and as presented at this meeting or with such changes as are deemed necessary and in the best interest of SCC and approved by the SCC President, and further hereby delegates authority to and authorizes and directs the SCC President, or his designee, to implement such Program Statement and proceed with the objectives contained in said Program Statement, and to take all other action necessary to carry such Program Statement into effect.
Seconded by Mr. Hammons.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Boellstorff		
Hammons		
Schluckebier		
Kruse		
Garver	<u>Motion Carried</u>	
Feit		
Yates		
Price		
Weissinger		
Seim		

BOARD OF GOVERNORS VACANCY

Dr. Kruse moved to declare a vacancy on the Board of Governors due to the death of our colleague Steve Ottmann whose long service to the College is hereby acknowledged and honored, and adopt the following process to fill such “at large” seat vacancy on the Board of Governors per Section 85-1514:

- (1) declare that the vacant seat on the Board of Governors cannot be filled within forty-five days as required for good cause as it imposes an undue burden to allow for a deliberative process to fill such vacancy;**
- (2) advertise the vacancy on the SCC website and issue press releases to local newspapers in the 15-county SCC area.**
- (3) request Letters of Application/Interest from those interested in filling the vacant Board of Governors seat to be submitted on or before December 10, 2019.**
- (4) review all Letters of Application/Interest received by December 10, 2019.**
- (5) on January 21, 2020, the Board of Governors shall interview and take action to select a person to fill the currently vacant seat of Steve Ottmann for the balance of his unexpired term.**

Seconded by Mr. Schluckebier.

Chairperson Seim asked for discussion. There was none.

Roll call vote follows:

<u>FOR (10):</u>	<u>AGAINST (0)</u>	<u>ABSENT (0)</u>
Kruse		
Schluckebier		
Hammons		
Garver		
Price	<u>Motion Carried</u>	
Weissinger		
Feit		
Boellstorff		
Yates		
Seim		

TIME AND PLACE FOR MEETING

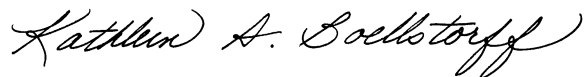
Chairperson Seim reported that the next regular Board meeting is scheduled for Tuesday, December 17, 2019, at 3 p.m., at the Lincoln Campus.

GOOD OF THE ORDER AND PUBLIC COMMENT

Chairperson Seim asked Board members to review President's goals.

ADJOURNMENT

Chairperson Seim adjourned the meeting at 5:30 p.m.



Kathy Boellstorff
Secretary

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

November 12, 2019

Personnel Report: Staff (Non-Faculty)									
ACTION TAKEN									
NAME	ASSIGNMENT	RANK		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Al Obaidi , Saba	Administrative Assistant I, Registration & Records – Student Affairs	N08	.		X			10/28/19	Replaces Lily Payne
Bauer, Becky	Lead Programmer/ Analyst – Technology	N18			X		X	11/11/19	Reassignment Replaces Duane Roth
Eastin, Darrell	Security & Safety Specialist – Human Resources	N13				X		11/01/19	Resignation
Headrick, Dennis	Vice President for Instruction	A01	.			X		3/31/20	Retirement
Keitges, Jennifer	Director, Healthcare Continuing Education – Instructional – .75 FTE Full Time Temporary	P01			X			11/13/19	Replaces Jeanette Walsh
Schiferl, Karen	Admissions Advisor – Student Affairs	P02			X			11/18/19	Replaces Chelsey Hudson
Steinhour, Elizabeth	Student Success Coach – Student Affairs	P02	.		X		X	11/18/19	Internal Transfer Replaces Rob Koch
Tran, Katelyn	Account Clerk III – Administrative Services	N12			X			11/04/19	Replaces Thuy Pham

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer

**SOUTHEAST COMMUNITY COLLEGE
Personnel Changes**

November 12, 2019

Personnel Report: Faculty

ACTION TAKEN

NAME	ASSIGNMENT		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Batenhorst, Ryan	Instructor, Paramedic – Health Sciences				X		12/20/19	Resignation
Eiland, Scott	Instructor, Electronics – Construction, Electronics, CIT & Mfg			X			1/06/20	Replaces Randy Goldsmith (reassignment)
Erpelding, Nickalas	Instructor, Electronics – Construction, Electronics, CIT & Mfg			X			10/28/19	Replaces Russell Kreis
Vocasek, Bill	Instructor, Auto Collision, Transportation Division				X		12/20/19	Retirement

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer